



# Welcome to Cair / MK Consultants



## Visitor Site Safety Sheet

MK Consultants Ltd.

**CAIR Building** 

Hanson Lane

Halifax, HX1 4SD

(If driving to our premises, please input 'Hanson Lane' onto your Satnav device rather than the postcode).

Tel: 01422 399 155

Site operating hours are:-

Monday to Wednesday 7.00am to 5.00pm

Thursday 7.00am to 4.30pm

In order to ensure your health and safety whilst on the premises, please read this leaflet and comply with the instructions given. Visitor parking is to the front of the building. Vehicles and contents are left at owners risk. Please park in an available marked bay in the car park and then make your way to the glass entrance doors on the left hand side of the building and press bell for attention.

On arrival at the premises all visitors must sign in using the Visitors Book at Reception. A visitor's pass will be issued to you which must be kept visible at all times. Please hand it back when you sign out at the end of your visit.

## **Emergency Response**

The building is equipped with an automatic fire alarm system. All floors are fitted with extinguishers. Fire exit routes are clearly marked with fluorescent signs.

We have a trained fire marshal team on site.

The fire alarm is tested every Thursday morning between 7.30am and 9.00am. If the alarm sounds at any other time, you must adhere to the follow evacuation procedure:-

IN THE EVENT OF AN ALARM:

Leave the building using the marked escape route.

Go to the assembly point at the car park gates to the front of the building. Do not stop to collect personal belongings.

## **Emergency Numbers**

#### **Police**

Emergency - 999 / Non Emergency 101 Halifax Police Station 01422 337 292

#### **Fire Service**

Emergency - 999

Halifax Fire Station 01422 386820

#### **Ambulance Service**

Emergency - 999 / Non Emergency 111

### **First Aid**

We have trained first aiders and mental health first aiders on site.

The first aid box is kept in Production canteen on the ground floor.

All accidents and near miss incidents must be reported to your host and logged in our accident book.

A E D A defibrillator is located in Production canteen on the ground floor.

## **Important Information**

Whilst visiting our site, there are clearly signed areas where you will be asked to wear an ESD protective lab coat.

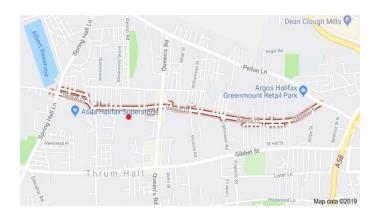
Whilst visiting our site, please do not touch machinery, plant, parts or materials.

Photography and filming is generally forbidden.

Smoking is prohibited in all buildings.
There is a designated smoking area outside the Production canteen.

There are toilets located on each floor.

We care about the environment, please use the different bins provided in the building to recycle your waste.



We wish you a safe and pleasant visit to our site.